Project Charters

Initiation Stage

- Project selection
 - Alignment with company goals
 - State the problem
 - Identify project goals
 - List the objectives
- Assemble preliminary team
 - Determine preliminary resources
 - Identify assumptions & risks

Project Charter

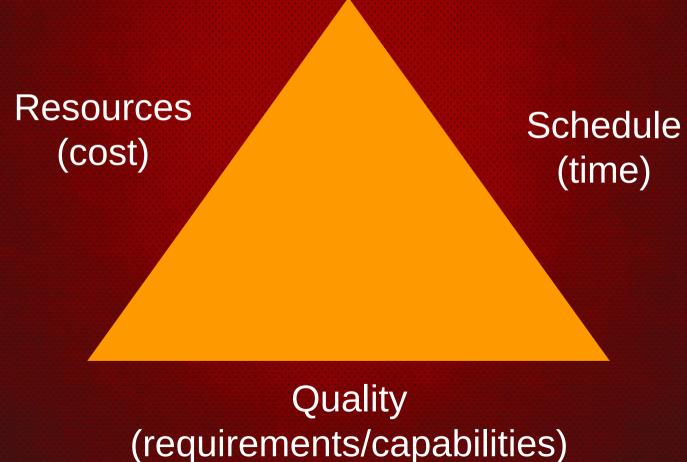
- General description of:
 - What is being done.
 - Why it is being done.
 - Who wants it done.
 - How it is being done.
 - When does it need to be done.
 - Any resource limitations (may be time, knowledge)

Basic Project Management

- Project charter
- 2. Goal breakdown schedule (GBS)
- 3. Scope of Work
- 4. Work breakdown schedule (WBS)
- 5. Project schedule
- 6. Project budget
- 7. Risk Management Plan
- 8. Communication Plan
- 9. Hand-off plan (continuity)

Project Management: Triple Constraints

Time, resources, quality



PMI: Five Project Phases

- 1. Initiation
- 2. Planning
- 3. Execution
- 4. Monitoring & Control
- 5. Close-out

PMI: Five Project Phases

